

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 8th January 2018
at the Memorial Centre, Link Road, Great Missenden
at 7.30 p.m.

Public Forum: None

Present: Councillor A Hewett -chair

Councillors: K Allan, C Baxter, L Cook, B Hougham, S Humphreys, M Johnstone, M Lee, V Marshall, V Martin, C Plested, T Stevenson

1. Apologies: Councillors: P Jager, I Lovegrove, K Pither

2. Declarations of Interest:

None.

3. Minutes The minutes of the meeting held on 18th December 2017 were **agreed** and signed as a correct record.

4. Matters arising:

None

5. Councillor vacancy

Following the completion of the legal notification process, it is now possible to look for candidates to be co-opted for the Great Missenden councillor vacancy.

6. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on 2nd January 2018 were **agreed** and **confirmed**.

b) HS2

i) Report and update on recent meetings

Cllr Johnstone presented a comprehensive HS2 report.

Consultants AECOM are about to be engaged by BCC to progress developments on the GM School drop-off area and the Buryfield. The WP are going to request a copy of the brief given to AECOM as a matter of urgency.

ii) Joint PC WP Liaison Group

The next meeting is arranged for Tuesday 16th January at 2.30pm in The Lee Parish Hall.

iii) Bury Farm Ecological Mitigation Site

The council approved the suggested response to HS2, with one amendment, following the schedule 17 planning application.

iv) Fusion JV Engagement meeting

GREAT MISSENDEN PARISH COUNCIL

Cllr Johnstone updated the council on the meeting that had taken place earlier on 8th January with HS2 Ltd, Fusion JV and Peter Brett Associates. This meeting had provided updates on the latest plans for the Frith Hill, the haul road and the Link Road. Members of CDC, BCC, GMVA also attended the meeting. Plans for the Link Road widening scheme were being put forward for an independent road safety audit before a decision was made. The council would like to write to Paul Irwin, BCC cabinet member, to ask if the Frith Hill roundabout for Great Missenden School access and drop off could also be subject to an independent road safety audit. Concerns were expressed that plans for the Link Road proposed by Fusion JV were not being progressed together with any BCC's plans for the school and that this will be raised with BCC.

c) Open Spaces and Lighting Committee

i) Prestwood Common – sports wall repair needed

The sports wall on Prestwood Common is now leaning over and in need of maintenance. Cllr Humphreys has agreed to make it safe and the clerk was instructed to find out replacement costs for the council.

ii) Suggestions for road and pavement repairs

The council agreed a list of locations to be submitted to Cllr Peter Martin for his meeting with Transport for Bucks Capital Maintenance Team, including the following:-

- Aylesbury Road – from The Black Horse to the A413
- Re-opened potholes on Pankridge Drive
- Clare Road – the pavement from the school to Blacksmith Lane
- Prestwood High Street – outside Cross Roads Garage
- Clare Road – the 'S' bend section near the Wycombe Road end
- Green Lane – edges need clearing as cars are having to drive in the middle of the road.
- Gryms Dyke - pavement

iii) Great Missenden High Street – buses

Following an enquiry from a resident the council agreed by majority to write to the Misbourne School to confirm if their bus contractor uses Missenden High Street as part of their route. There are concerns with buses and coaches using the High Street with regards pedestrian safety and traffic congestion.

iv) Grit bin information/Guidance on snow clearance

Following the recent adverse weather the council agreed to investigate the possibility of funding additional grit bins in the parish. The initial suggestion is in Prestwood at the junction of Nairdwood Lane with Nags Head Lane and Peterley Lane. However the cost and the procedure will need to be confirmed. The council would also like a map of all the locations of grit bins in the parish made available so further locations can be considered.

An article was recommended for The Source regarding snow clearance.

v) Great Missenden Memorial Centre – maintenance

The council voted by majority to approve maintenance to the guttering and downpipes on the Memorial Centre. Cllr Humphreys will organise this.

GREAT MISSENDEN PARISH COUNCIL

vi) Police manning levels

The council agreed by majority to write to the LPA Commander for Chilterns and South Bucks with their concerns regarding the falling police staffing levels in the parish.

vii) Request to use Buryfield – Green’s funfair

The request from Greens funfair to use the Buryfield from Sunday 29th April through to 14th May 2108 was approved by majority vote.

d) Finance and General Purposes

i) The minutes of the finance and general purposes committee from 4th December 2017 were agreed and confirmed. The budget for 2018/9 had been agreed at the December meeting.

ii) Data Protection update

Cllr Stevenson gave an update on data protection. The council agreed in principle to appoint a data protection officer and also to appoint a data protection working party. Cllr Stevenson was nominated and voted in as chair and Cllrs Lovegrove and Marshall were elected to join, alongside the clerk. The brief is to make recommendations on policies and procedures in line with new governance. The clerk and deputy clerk are attending a liaison meeting on 23rd January where the topic of GDPR is on the agenda and they will report back to the working party.

iii) Legal briefing – L10-17 Data Protection Officer

Noted.

iv) Nominations for parish cup

Margaret Lewis, Val Corteen, Anne Hunt of Prestwood WI, amongst other local organisations, were unanimously voted as the recipients for the parish cup for their tireless and long service to the parish.

v) Open Spaces Society – subscription request

Approved.

vi) Proposal to cancel August parish council meeting

It was agreed by majority to cancel the August full parish council meeting for this year. It will then be reviewed in following years. It was noted that the planning committee would still meet and planning comments and monthly payments would still need to be approved.

vii) Royal Garden Party nominations

It was agreed that there is currently no one who fits the criteria for nomination.

viii) Grant awarding policy – review

The policy was reviewed and an amendment was suggested and agreed. The amendment is to specify that grant recipients should submit a report three months after receiving the grant showing how the funding has been used.

ix) Agenda item – ‘Any other business’ request to be re-instated

It was agreed by majority not to re-instate ‘any other business’ to the agenda. All councillors were reminded that last minute items can be included in the ‘Matters for information’ section as long as the chair is advised of these prior to the start of the meeting.

GREAT MISSENDEN PARISH COUNCIL

x) Payment of accounts for January

It was **resolved** that accounts numbers **190-204** in the sum of **£12,653.30** for **January** be agreed for payment and petty case items for **£31.20** was ratified

e) Editorial Working Party

i) 'The Source'

A meeting of the editorial working party has been arranged for Monday 5th February at 6.00pm in the parish office.

7. Reports from Representatives to outside Groups

None.

8. Clerk's Report

i) Missenden School planned extension

A reminder that the traffic management plan had been sent through for signing and that the only alterations were the start date, now February 2018, and the length of the project, now 38 weeks.

9. Matters for information.

None.

The meeting closed at 9.00pm

10. Future meetings

a) Planning Committee – 7.30 p.m. **Monday 5th February 2018** in the Parish Office

b) Parish Council – 7.30 p.m **Monday 12th February 2018** at the **Prestwood Community Centre.**