

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 12th November 2018
at the Memorial Centre, Great Missenden
at 7.30p.m.

Public Forum:

Two representatives from the Great Missenden Traders Association – regarding parking in Great Missenden

One resident regarding replacement parking in Great Missenden

Present: Councillor – A Hewett chair

Councillors: C Baxter, L Cook, S Humphreys, P Jager, M Johnstone, M Lee, I Lovegrove, V Marshall, R Pusey, T Stevenson

1. Apologies: Councillors K Pither, V Martin

2. Declarations of Interest:

Cllr I Lovegrove – item 7.d) viii)

3. Minutes The minutes of the meeting held on 10th October 2018 were **agreed** and signed as a correct record.

4. Matters arising:

None.

5. Councillor Vacancy

Following completion of the legal notification process for all three vacancies, it is now possible to look for candidates to be co-opted for the two Prestwood & Heath End vacancies and the Great Missenden councillor vacancy. One potential candidate attended and observed the meeting.

6. Buryfield Coach Parking – update

The council voted unanimously to approve the draft letter to Chiltern District Council's (CDC) parking department, firstly requesting to remove/move a public spaces protection order sign that has been incorrectly placed at the entrance to the Memorial Hall car park, and secondly regarding the enforcement of the recently imposed banksman requirement for reversing coaches, as it does appear that many of the coaches are not adhering to this.

7. Reports from Committees

a) Planning Committee

i) The minutes of the ordinary meetings held on 5th November 2018 were **agreed** and **confirmed** with a minor amendment.

ii) Cllr Baxter's summary of CDC's Local List consultation was noted and if any councillors require a printed copy of the consultation document please contact the parish office. The consultation period closes on 3rd December 2018.

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b) HS2

i) Contractors

Enabling Works

Cllr Johnstone reported on continued delays to all the works. The archaeological trenches have revealed some finds and therefore archaeology searches will continue into 2019. The construction of the haul road has been delayed until Q2 2019 and it is likely that the UK Power Network work will also be delayed. The work on Frith Hill is now likely to start after Christmas.

It was noted that the temporary suspension of the parking bays on the Link Road has now been included in Fusion's work programme.

ii) Engagement

The last monthly drop-in session in the Great Missenden Library is scheduled for Friday 16th November 2-6pm.

Engagement continues with both Eiffage Kier JV with regards the design of the Wendover Dean viaduct and Align JV with regards to the design of the portals.

The joint meeting of the three parish councils has been arranged for 21st November 2018.

iii) Assurance 2733 – Parish Council replacement parking

The council's initial proposal for the London Road car park was presented to the GMVA at their AGM on 23rd October. Cllr Hewett is also due to meet with The Misbourne School on Friday 23rd November to outline the initial plans.

iii) Community Mitigation Projects

Cllr Hewett, Cllr Humphreys and the clerk have been developing the council's CEF submission with a view to the initial application stage being submitted by the end of November.

Weights & Measures Building – Cllr Johnstone has been working with BuDs and has drafted a Statement of Intent, as there are still too many unknowns for a joint working agreement at this stage. The council voted by majority to approve the Statement of Intent.

The council also approved the proposal of the creation of a working party to pursue the development of the Weights & Measures Building, involving councillors and residents of South Heath and Ballinger. Cllrs Baxter, Hewett and Jager agreed to join Cllr Johnstone in the working party.

In future meetings Replacement parking and Mitigation projects would be reported separately to HS2

c) Open Spaces and Lighting Committee

i) Great Missenden School Traffic Management Plan – request for extension

Due to a delay of the Great Missenden School building works a request to the council was received for an extension to the agreed traffic management plan. The extension date requested an additional four weeks until Friday 16th December. The council approved this request by majority.

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ii) Misbourne School land – proposal to terminate licence

In anticipation of the proposed development of the parish owned land, adjacent to London Road and The Misbourne School, the council unanimously agreed, in principle, to give the Misbourne School four months to terminate the licence that the council have with them for use of the land. In practice, the notice would not be given until, at least, the pre-application process was underway.

iii) Request from resident to purchase strip of land - Oakengrove

A request had been received from the owners of 43 Wren Road to acquire a small strip of land at the rear of their property, believed to be owned by the parish council. It was also mentioned that the neighbours at 45 may wish to do the same. The councillors considered the request and asked the clerk to confirm that the parish did in fact own the land and if so to obtain two independent valuations of the land for the council to consider further.

iv) Single Unitary Council for Bucks

The council noted the decision from James Brokenshire, Secretary of State for MHCLG, to implement, subject to parliamentary approval, a new single unitary district council for Bucks, to be established on 1 April 2020. The comments on this decision from CDC, BCC and BMKALC were also noted.

v) Request to place a chipper on Buryfield

The council approved the request from Wye County estate agents to place a chipper on Buryfield, adjacent to the end of the garden of Peppercorn Cottage, for the removal of a fir tree. The proposed date is 8th December which does not clash with any football fixtures. The council asked that the usual stipulation applies regarding assessment of the ground condition before and after and if there is any damage it will need to be made good.

vi) Devolution - update

The proposal to consider devolved services was superseded by an email from BCC on Monday 12th November advising that, due to the single unitary district council decision, the offer for new councils to take up devolved services for 2019-20 was withdrawn at this time.

The council agreed to review devolution in twelve months' time, with the suggestion that the new open spaces contractor could be asked to quote for additional work for the devolved services in the meantime. There was also discussion as to whether it would be prudent to consider increasing the precept by £10k for 2019/20 in anticipation. This would be considered further during the budget preparation.

vii) Proposal to start the December council meeting at 6.30pm/7.00pm

The council agreed unanimously to start the December council meeting at 6.30pm.

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viii) Polecat – play equipment - proposal

The new owners of The Polecat were approached and generously agreed that they would let the parish council have the play equipment which, otherwise, they intend to dispose of. Playground Facilities have supplied a quote of £1,958 to remove the play equipment and store it for one month. They had also provided a rough estimate of an additional £6,800 + VAT to carry out any refurbishment, re-install the equipment and supply a rubber mulch underneath it. The clerk advised that she had just been informed that the Polecat need the play equipment removed as soon as possible to enable the development of the land. Due to the urgency, the council agreed to the quote of £1,958 from Playground Facilities to remove and store for one month the play equipment and requested the clerk to obtain an accurate quote for the refurbishment, re-installation and rubber mulch from Playground Facilities and two other contractors, for comparison, for the December meeting.

ix) Dog Bin - update

The request to install new dog waste bin at the junction of Whitefield Lane and Trafford Road was approved by the council. The cost would be £280.85 + VAT for a 45 litre bin and the ongoing emptying charges are £2.14 for twice weekly emptying.

x) LAF – non transport project ideas

The council were asked to consider any non transport project ideas for consideration by the LAF. The deadline for submissions is Friday 8th February. The councillors were asked to pass any suggestions to the clerk to add to the agenda.

xi) Allotment Strimming – for noting

Due to the dry weather this summer the strimming of the vacant allotment plots was only required twice instead of, the planned and budgeted for, three times.

d) Finance and General Purposes

i) Request for a grant – Chilterns Conservation Board

The council agreed by majority to the request for a grant of £500 from the Chilterns Conservation Board.

ii) Stoke Mandeville & Other Parishes Charity (SM&OPC)– request to nominate a trustee

The council agreed unanimously to approve the nomination of Christine Plested as a trustee to the SM&OPC on behalf of Great Missenden Parish Council.

iii) Request for a grant - CPRE

The council declined the request for a grant from CPRE as there was no money allocated in the budget. The council agreed to continue the membership subscription to CPRE.

iv) Meeting dates for 2019 for approval.

The suggested meeting dates for 2019 were approved by the council including the re-instatement of the August council meeting.

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v) Request for a grant – Chiltern Citizens Advice Bureau (CAB)

A grant request from Chiltern Citizens Advice Bureau of £4,000 was received. The council had budgeted £1,500. Cllr Stevenson proposed a higher sum was considered due to the work in the parish carried out by the CAB. A majority vote agreed on a grant of £3,000.

vi) Budget preparation 2019/20

In readiness for the 2019/20 budget preparation Cllr Johnstone asked for budget ideas. The initial budget preparation would be starting in the next few weeks with a meeting of the finance committee to follow.

vii) Website update

Cllr Jager updated the council on the progress of the development of the website. Web Clubs have already developed a sample of design ideas and this was shown to the council. The website is being developed using similar design ideas from the York town council website. Cllr Jager has been working on a plan of action, which has been submitted to the working party along with a draft hierarchy of pages has also been created. The working party are meeting on 19th November with a planned meeting with Web Clubs on 28th November. The working party will then report back to the council at the December meeting with an update. Cllr Jager asked for further volunteers to help with contributing and/or proof reading web pages and Cllrs Baxter, Marshall and Lovegrove offered to help.

viii) Request for a grant – PEG

The request for a grant of £1,500 towards the Christmas lights in Prestwood was unanimously approved by the council.

ix) Councillor Surgeries

Cllr Humphreys raised the question of reviewing if the councillor surgeries were beneficial for the residents. No residents had attended the recent surgery at Prestwood Community Centre. There was discussion that some felt it was part of the role of a councillor to be available for the residents to meet with. Advertising of the surgeries currently is on the website, noticeboards, The Source and Bucks Free Press events page. The clerk was asked to prepare the surgery dates for 2019 for the December agenda for further discussion.

x) Quote for pest control – Buryfield

The quote for £170 per quarter from Tindle Pest Control Services, for the Buryfield, was agreed for the following year.

xi) NALC Legal Topic Note – LTN 31

The legal topic note regarding local council general powers was noted.

xii) Payment of accounts for November

It was **resolved** that accounts numbers **125-1153** in the sum of **£33,310.48** (inc. VAT) for November. Petty cash items for October of **£116.02** were ratified.

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e) Editorial Working Party

i) 'The Source'

Cllr Hewett confirmed that The Source deadline for the next edition was 19th November and thanked Cllr Jager for organising this editions articles.

7. Reports from Representatives to outside Groups

None.

8. Clerk's Report

i) The clerk's resolutions progress list was noted.

ii) Confirmation that the six monthly fire assessment of the Prestwood Community Centre had been carried out by Cllr Humphreys.

9. Matters for information.

None.

The meeting closed at 9.20pm.

10. Future meetings

a) Planning Committee – 7.30 p.m. **Monday 3rd December** in the Parish Office

b) Parish Council Meeting – **6.30 p.m Monday 10th December** at Memorial Centre, Great Missenden.