

## GRANT AWARDING POLICY

Great Missenden Parish Council will consider applications for grants from voluntary groups, charitable organisations and other not-for-profit organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from the parish council will benefit the parish or residents of the parish. The parish council has a responsibility to ensure that grants will provide benefit to the local community as the grant money comes from the tax payers of Great Missenden parish.

Grant applications will be considered at Full Council meetings.

Applications will be considered for the following purposes:

1. For the purposes of purchasing equipment either in part or in full.
2. For hosting special events or celebrations or other activities that raise the profile of the area.
3. For supporting local organisations that provide support to vulnerable members of the parish.
4. For supporting local organisations that provide a common service to the local community by furthering the service they provide without paying for basic salaries unless the council is aware of special circumstances.
5. For supporting local organisations that promote sporting events.
6. For supporting local organisations that promote the wellbeing of the community.
7. For supporting organisations that improve our environment and promote our area in an AONB.
8. For organisations that encourage the participation of young people in the community.

Conditions:

1. Grants will not be awarded to individuals.
2. Grants will not be awarded to commercial organisations.
3. Grants will not be awarded to religious or political organisations.
4. The group or organisation must be properly constituted.
5. The award must be used for the purpose for which the application was made.
6. If the group is unable to use the award for the stated purpose, all monies must be returned to the parish council.
7. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If an award is made over £2000 or more this information must be supplied to the parish council. If the parish council is not satisfied with the arrangements they reserve the right to request a refund of the monies awarded.
8. Grant recipients should submit a report showing how the funding has been used. This report should be submitted to the council after three months of receipt of the award.

#### Eligibility:

- Any charity, voluntary group or community organisation provided that the group is properly constituted.

Applications for awards must be made on the official application form.

#### Timing of applications

- In order for grant applications to be considered for the parish council budget, applications must be submitted to the clerk by 1<sup>st</sup> September for consideration by the council in the following year's budget.
- Grants for smaller amounts may be supplied at other times of the year from a portion of the grant budget set aside for this purpose. Applications are considered by council at full council meetings.

Policy adopted – November 2015

Revision – addition of Conditions – 3. Adopted – December 2016

Revision – amendment of Conditions – 8. Adopted January 2018

Revision – amendment of purposes – 4. Adopted February 2019

Reviewed – no amendment – Adopted April 2020

This policy will be reviewed annually.