

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 14th January 2019
at the Memorial Centre, Great Missenden
at 7.30p.m.

Public Forum:

One resident was present for part of the meeting.
Two residents – for co-option.

Present: Councillor – A Hewett chair

Councillors: C Baxter, A Brazil, L Cook, S Humphreys, P Jager, M Johnstone, M Lee, V Marshall, V Martin, K Pither, R Pusey, T Stevenson

Also present: Jane Hennessy - Clerk

1. Apologies: Councillor I Lovegrove

2. Declarations of Interest:

Cllr V Martin – 12.a)

3. Minutes

The minutes of the meeting held on 10th December were agreed and signed as a correct record.

4. Matters arising:

None

5. Councillor Vacancy

i) Intention to consider co-option

The council discussed the applications for both of the parish council vacancies, as under the co-option process. Simon Rhodes was proposed by Cllr Pusey and seconded Cllr Baxter, Gill Bridges was proposed by Cllr Pither and seconded by Cllr Martin. Both candidates were unanimously voted for co-option.

6. Parking

i) London Road car park – update

Cllr Hewett updated the council on the latest progress. Further information is due to be forwarded to an architect to enable updated plans to be prepared. It was also agreed that professional help would be needed in preparing a pre-planning application. Roald Dahl had been approached and were supportive of the project as it would help provide staff car parking. A public consultation would be planned as part of the process.

7. Memorial Hall – CEF application – update

Cllr Hewett reported that the expression of interest submission had been turned down by HS2, however there is the possibility to re-submit the application or apply for a different fund. There are plans to meet with the CDC Economic Development Team for further advice.

GREAT MISSENDEN PARISH COUNCIL

8. Parish Cup – to approve nomination

Jeanette Hedley was unanimously voted as the recipient of the parish cup for her many years of organising litter picking events in Prestwood. The presentation would be at 7.00pm on 11th February, prior to the council meeting at 7.30pm.

9. MVAS

i) 2019 rota – for approval

The rota for the rotation of the MVAS and YSI equipment by the volunteers was agreed by the council.

ii) Quote for purchase of additional YSI – for approval

It was resolved to purchase an additional YSI for the parish, including maintenance contract and 10 post installation kits so that the MVAS & YSI can be attached to the approved street furniture. The quote for £3,264.01 (ex-VAT) from Swarco was approved.

10. Royal Garden Party – consider invitation

It was agreed that there is currently no one who fits the criteria for nomination.

11. Unitary council – update for noting

The update from Bucks County Council on the proposed unitary council for Buckinghamshire was noted.

12. Reports from Committees

a) Planning

i) Minutes of the meeting held on the 7th January 2019 were **agreed** and **confirmed**.

b) HS2

i) Contractors – enabling works

The security hut is back at the haul road entrance on the A413 and archaeological work will recommence soon, extending up towards the line. The low voltage power line running parallel to the haul road is likely to be relocated this month. The work on Frith Hill and the roundabout is likely to start in February.

ii) Contractors – main works civil contractors

The concern over cost of the main works costs is continuing and the contractors have not been given the authority to proceed yet. Cost cutting proposals such as slower running trains and reducing the diameter of the intervention shafts and even the tunnel bore are being discussed.

iii) Engagement

HS2 Security personnel are using unmarked white vans to protect individuals and property in the area of the line. However, over the Christmas period a white van was seen coincident with some break-ins/burglaries. HS2 have advised to call their 24hr Helpdesk (08081 434 434) and they will be able to confirm number plates and names of all Security and Safety Support Vehicle Staff.

iv) Weights & Measures

The draft Statement of Intent with BuDS has been revised to include just signatories from BuDS and removing CDC and BCC. The premises will need to request a change of use. The final version of the Statement of Intent will be presented for approval and signature once a GMPC logo has been finalised.

GREAT MISSENDEN PARISH COUNCIL

c) Open Spaces and Lighting

i) Traffic Management Plan (TMP) – request for extension

A request has been received to extend the TMP with Great Missenden School for a third time. This is due to over-running works. The council agreed the extension until the 28th February and one further day mid-March to remove the temporary classroom. The chair signed the addendum.

ii) Tree survey – report for consideration

The results of the interim tree survey were discussed. The clerk has requested quotes for the works identified and will forward these to the council.

iii) LAF – Prestwood parking restrictions – update

The update regarding the Prestwood parking restrictions was noted. Cllrs Hewett, Pither and Baxter will be attending a meeting with Daniel Pearson, from the Network Improvement Team at TfB to agree the scope of the project on Thursday 17th January. They will also discuss if the junction of Moat Lane with Chequers Lane and the timed bays in Prestwood High Street can be included in this LAF project.

iv) Streetlights – Abbey Walk – quote for approval

The council agreed, by majority, to repair the light in Abbey Walk. The light would be replaced with a heritage lantern and LED at a cost of £537.88 (ex VAT). The residents of Abbey Walk would be consulted.

v) Rookwood Way street lights – update

The upgrade to LED was approved by the council on the three lights in Rookwood Way. This is following a consultation with the residents who agreed, by the majority of those who responded, to the lights being repaired with LED. The cost per light is £295.00 (ex VAT).

vi) Streetlight replacement – Winslow Field - for approval

The replacement LED lantern, photocell, isolator and fitting at a cost of £320.88 (ex VAT) was approved by a majority vote of the council. The immediate neighbours have been consulted.

vii) Playground repairs – for approval

All the low risk repairs were discussed by the council and the quote from Playground Facilities for the repairs to the skate park at £1,136.00 (ex VAT) was approved. It was also approved to spend the remaining playground repairs budget, on the play area at Gryms Dyke, Prestwood. (The total remaining playground repairs budget, at this time, is approx. £4,500.)

viii) Land at Oakengrove – update

A quote had been provided for the cost of a valuation of the strip of land at Oakengrove, that a resident had approached the council regarding its purchase. The council do not feel that they can make a decision on the sale of the land without knowing its value. The council agreed to the quote provided of £450 (ex VAT) to value the land, with the proviso that if the council then agreed to the sale of the land then the purchaser would be liable for all costs. If, however, the council decide not to sell the land following the valuation, this cost would not be passed on. The clerk was asked to advise the resident of this.

GREAT MISSENDEN PARISH COUNCIL

ix) LAF – non transport project ideas

It was suggested that a new item of equipment for the Buryfield toddler's playground was put forward to the LAF for the non transport project fund. This was agreed by majority.

x) Allotments quotes for approval - Spurlands End Road quote for installation of additional tap, Greenlands Lane – quote to trim trees

The quote for the installation of the tap at Spurlands End Road at £1,295 and the quote to trim the trees on the left hand side at Greenlands Lane for £300 were approved by majority vote. It was also agreed not to ask the allotment holders at Spurlands End Road for a contribution.

d) Finance and General Purposes

i) **The minutes of the F&GP meetings** on 4th & 17th December were **agreed and confirmed**.

ii) **Website – update and quote – for approval**

WebClubs advised the council just before Christmas that they were ceasing the web design part of their business and would be passing the business to OrbitCarrot, a local company in High Wycombe. The contract with Webclubs was rescinded at no cost to the council. The website working party met with OrbitCarrot and asked them to provide a quote for the work for full council approval. This was approved by majority at a cost of £1,400 for design and training, £220 annual hosting cost and £240 for the design of a logo. This is a total cost of £1,640. This includes the annual hosting cost which is already budgeted for.

iii) **Budget for 19/20 for approval**

Following budget approval in principle at the November meeting, minor reallocations were made following information from BCC that the parish elections would be postponed until 2020. The overall total and precept request remains the same at £221,650.00. The budget was resolved by the council.

iii) **Letter of thanks from Prestwood Events Group – for noting**

This letter was noted.

iv) **National Salary Award – for noting**

The council adopted NJC/SLCC salary award for 2019/20 was noted.

v) **Donation received from Sweet Charity – for noting**

Receipt of the grant from Sweet Charity of £6,900 was noted and their generosity thanked. The sports wall was installed on Prestwood Common at the end of last year.

vi) **Legal topic notes L11-18, LTN 9E, LTN 38 – for noting**

The legal topic notes regarding data protection, the section 137 spending limit and handling complaints were noted by the council.

vii) **Payment of accounts for January**

It was **resolved** that accounts numbers **177 – 195** in the sum of **£12,418.20** (inc. VAT) for **January** be agreed for payment and petty cash items for **£42.76** be ratified.

e) Editorial Working Party

Cllr Hewett asked everyone to submit ideas and articles for the next edition of The Source.

13. Reports from Representatives to outside Groups

i) **Great Missenden Village Association**

Cllr Johnstone advised that Mike Wintgens had stood down as the chair of the GMVA and Simon Rubins was now acting chair. Cllr Johnstone had attended the GMVA AGM and

GREAT MISSENDEN PARISH COUNCIL

discussed the council's replacement parking plans. The next meeting is on the 21st January and Cllr Hewett would be attending on behalf of the council.

ii) Great Missenden Parish Revitalisation Group

Cllr Johnstone reminded all councillors of the invitation to the GMPRG community vision discussion group event on 31st January at 7.30pm at GMMC.

14. Clerk's Report

i) Progress Report – noted

ii) Buryfield Bootcamp classes have restarted and are running three times a week and a nominal charge is being made.

iii) Unitary Meetings – a reminder for the upcoming unitary discussion meetings.

iv) Open Spaces playing pitch strategy meeting – a reminder for the CDC led meeting on 22nd January at CDC.

15. Matters for information

None.

16. Future Meetings

a) Planning Committee – **7.30 p.m. Monday 4th February 2019** in the Parish Office

b) Parish Council – **7.30pm Monday 11th February 2019** in Memorial Centre, Great Missenden – with the parish cup presentation at **7.00pm**