



**Minutes of the Parish Council Meeting
held on Monday 12th July 2021 at 7.30 p.m.
Great Missenden Memorial Centre**

Public Forum:

One representative from Ballinger Waggoners Cricket Club
Liz Charleston on behalf of Bucks Community Board

Present: Councillor K Pither, Vice-Chair (chaired the meeting)
Councillors:, C Baxter, J Brooke, L Cook, S Humphreys, M Johnstone, M Lee,
I Lovegrove, V Marshall, V Martin, C Ormesher, R Pusey, S Rhodes, T Stevenson

Also present: Jane Hennessy - clerk

1. Apologies: A Hewett, C Bunting (attended for part of the meeting via Zoom)

2. Declarations of Interest:

None

3. Minutes The minutes of the meeting held on **6th June 2021** and the extra ordinary meeting on **23rd June 2021** were **agreed** and signed as a correct record.

4. Matters arising

- Following complaints about an overgrown footpath on Frith Hill, Bucks Cllr Peter Martin had arranged for the vegetation to be cleared and this has now been carried out.
- GM Football club advised that they are buying new goal posts that will be stored in the grounds of Great Missenden Combined School, however there may be a short period before September where they are stored at behind the Memorial Hall.
- The Land Registry have been in touch and are progressing the application with regards The Cage.
- One of the wildlife habitat logs in the Buryfield toddler play area has been moved into the middle of the playground. Arrangements will need to be made to have it moved or removed.
- A request from UK Power Network has been received asking for access to the edge of the land at London Road to install a new power supply. A response is required within 21 days. The email with details will be circulated.
- A licencing application for 35 High Street, Great Missenden has been received after the agenda was circulated. This requires a response by 30th July. The details will be circulated.
- Following the recent annual playground inspection a swing seat at Ballinger playground was deemed unsafe and has been removed. A quote for £344.03 + VAT was received and Cllr Pither approved it as the chair of the Open Spaces committee. Cllr Humphreys advised that there were 3 more seats that may also soon need replacing.

5. Standing Orders/Delegated Powers

The following delegated authority to the clerk was resolved by the council:-

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone.

The clerk will further consult with the chair for guidance, as necessary. Any decision made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.

6. Community Board – Frith Hill parking scheme feasibility study – request for approval

The request from the Community Board for confirmation to proceed with the feasibility study for the Frith Hill parking scheme at a cost of £5,494.30 was discussed. As Bucks Council were unable to give an indication on the total costs of the project it was resolved by majority vote not to pursue this application. The clerk advised that new project applications could be submitted to the Community Board and any ideas should be emailed to the clerk to be agreed on at the next meeting.

7. Parking

i) Bucks Council coach parking - update

Final documents were still awaited from Bucks Council. A meeting had been held with Roger Taylor, the parish council's solicitor, and his recommendation was that a management agreement was not necessary as the clauses required could be included in the easements. It was hoped that once the final documents have been received and approved by Roger Taylor, they would be available for the proposed extraordinary meeting planned for Thursday 15th July. Thanks were asked to be recorded for Cllr Rhodes for all his work on this.

Approval was given by majority vote for Saturday working hours from 8-1pm, if needed, and also for the hedging to be planted by Missenden Walled Garden.

ii) Car park management - update

The council noted the request from Julie Rushton to revisit the removal of the school car parking permits. The council discussed this and the council voted by majority, with the chair's casting vote, to continue with the removal of the permits from September 2021. It was noted that the council pay for one hours free parking and that, as well as the ticket machine, parents could use Ringo to obtain free tickets.

Cllr Rhodes updated the council that the car park management lease with Bucks Council was progressing and that the expiry date of the lease would be March 2023.

iii) Parking on Station Approach, Great Missenden

Cllr Pusey led the discussion on the recent increase in parking enforcement on Station Approach, Great Missenden, particularly for the vehicles parking on the pavement when loading or delivering to shops. It was agreed by majority to write to Bucks Council. Cllr Pusey will draft a letter for circulation.

iv) Parking on Honor Road – Email from resident

The draft letter to Bucks Council regarding the parking along Honor Road and suggestions to improve the safety for drivers down the road was approved by resolution.

8. Affinity Water consultation – response for consideration and approval

The council resolved to send the draft response to the Affinity Water consultation proposed by Cllrs Bunting, Marshall & Stevenson.

9. Reports from Committees

a) Planning Committee

- i) The minutes of the meeting held on 5th July were agreed and confirmed.

b) HS2

Cllr Johnstone presented the following information.

i) Main Works Civil Contractors

- The construction of the bell mouth entrance to the Chesham Road Intervention Shaft is nearing completion and no further traffic management required.
- Internal haul road – crossing of hilltop lanes – the signalised crossing will be completed over Bowood, Leather and Rocky Lanes and will require a two week closure for each from July – August.
- An apology has been received from Fusion and HS2 following two large low loaders travelling down Kings Lane and Potter Row.
- GM Haul Road – the building of the new security gatehouse has started and will prevent construction traffic from queuing on the A413. Water management during construction will require an extra pond temporarily – this is being challenged.
- Earthworks – hours of work for earth works between South Heath and Rocky Lane have been extended to 7am-7pm under a schedule 61 noise submission. This will last until the end of October and start again in April possible for the next 2 to 3 years.
- Noise and dust concerns at the north portal are also being raised. It is being proposed that noise and dust monitoring should be permanently undertaken in this area.

ii) Consents

- Schedule 17 – Several press releases have been issued on the design of the Amersham Vent shaft headhouse, A413 road closure and concerns around tunnelling on the aquifer and Wendover Dean viaduct.
- Bucks Council has written to HS2 Ltd with a long list of questions regarding the potential impact of tunnelling and other structures on the Chilterns aquifer and chalk streams.

iii) HS2 Road Safety Fund – Chiltern Hospital junction roundabout application

The response from Bucks Council advising of the decision not to progress the application for a roundabout at the Chiltern Hospital roundabout was noted. The decision was taken by Bucks on financial grounds as, in order to safely implement a roundabout at this location, the cost of design and the requirement to acquire some privately-owned land would be in the region of £2million. This is double the amount that has been allocated for the first tranche of the Road Safety Fund. An update thanking all those who participated in the survey has been placed in the next edition of The Source.

c) Open Spaces and Lighting

i) Land at London Road – Update

Cllrs Pither, Hewett and Lovegrove attended a meeting with The Misbourne School and AFC Lightning to see if an alternative location for some of AFC Lightning's team could be found. It was suggested by Cllr Pither that they use part of Buryfield, next to the existing pitch used by GMFC. Currently a response is awaited from AFC Lightning regarding this offer. Cllr Pither reported that there were plans to update and send the letter to The Misbourne School regarding access to the land at London Road when Cllr Hewett returns from holiday.

ii) Free Parking

The council discussed the request for the 5 free parking days to be allocated for this year. The council requested 27th November as this is the day of the proposed Great Missenden Christmas evening. The council did not feel able to allocate any further dates as, the lockdown restrictions easing on 19th July, there may be further events planned though out the summer that it would be appropriate to allocate free parking to.

iii) Ballinger Common – Request from Ballinger Waggoners Cricket Club (BWCC) to extend the area of licence

The council approved, by resolution, in principle, the request by BWCC to extend the license to include the entirety of Ballinger Common. A working party comprised of Cllrs Pither, Lovegrove, Rhodes and Johnstone will look at the contents of the new licence, suggested by BWCC, and will be in touch with the Cricket Club. The request from BWCC to sublet the Common to Gateway school, in termtime for 3 afternoons a week for football and rugby will also be considered by the working party.

iv) Scout Hut, Prestwood Common – request for approval for noticeboard

The council considered the request for the Scout hut to display a noticeboard on the gable end of the hut and agreed with the request.

v) Request from Gateway School to use Buryfield - update

Cllr Pither gave an oral update following a meeting between with Gateway School and Cllrs Lovegrove & Humphreys. Following the discussion Gateway School had decided to withdraw the request due to safeguarding issues.

vi) Email from resident – speeding in Prestwood

The council discussed the email from a resident regarding speeding in Prestwood particularly on Green Lane. The council noted that the resident had been sent information regarding Community Speed Watch sessions and MVAS and had kindly volunteered to help. The resident also asked about a scheme that Halton Parish Council were undertaking asked residents to record and report noisy cars and speeding vehicles. The clerk was asked to follow up with Halton PC for more information on this scheme.

vii) Community Speed Watch – request to purchase a handheld radar gun

The council considered the request to purchase a Bushnell handheld radar gun and carry case. This is endorsed by the police and would enable the Community Speed Watch volunteers to carry out sessions without PCSO Chris Ging being present. The cost is just under £200 for both items. This expenditure was resolved. It was also approved by resolution that the clerk could purchase the item and claim back the cost as a credit card is required for purchase.

viii) GM Village Improvements – Update

Cllr Johnstone gave an update of a recent meeting with a working party of the GMVA which are looking at improvements for the village of Great Missenden, suggestions so far have been Great Missenden In Bloom scheme, painting posts, bike parking and village signs. Cllr Johnstone confirmed that the traders have also been invited to participate in these meetings.

ix) Buryfield/Link Road – step to access car park/Buryfield - update

Cllr Brooke reported on progress regarding the proposed new step into Buryfield. Correspondence has been received from the Environment Agency that they are happy for the proposal in principle, providing all access chambers to the culvert remain accessible. Plans for the step will be progressed.

x) Buryfield Skate Park Repair – quote for consideration

The council noted the quotes for the repairs required to the Buryfield half pipe equipment and approved the quote for replacement of the 9 damaged skatelite sheets at £4,454.65 + VAT. The clerk was asked to obtain 2 comparison quotes but approved by resolution the maximum cost of £4,434.65 + VAT. The annual inspection report for the half pipe giving the repairs required as a low risk finding were noted.

xi) Allotments – update & quotes for approval

The council approved the following by resolution:-

- Request for a shed to be installed on Chequers Lane pot 4B
- The request to retain Nairdwood Lane plot 1b until 29th September, from a tenant who has moved out of the area.
- Request to replace the wooden post that the tap fits to at Nairdwood of £50+VAT by Sextons
- Request to clear wooden pallets, wire, tree roots and general rubbish from plot 1 at Ballinger allotments for £430 + VAT by Sextons.

xii) Request for a bench - Buryfield

The council considered the request for the proposed granite memorial bench on Buryfield. The council discussed that there were already 7 benches and 5 picnic benches on and around Buryfield with a further 2 to be installed by the Memorial Hall and asked the clerk to decline the kind offer in this instance.

xiii) WI – Request for a bench on Prestwood Common

The application by the Prestwood Evening WI group for a bench on Prestwood Common, perhaps the Nairdwood Lane side, was considered. The council resolved to suggest that the bench would be more suitably installed on Prestwood Recreation Ground. However, the parish council agreed to offer to take delivery of the bench and store it in the meantime, the costs of installation are being met by the WI and then ownership will then be handed over to the parish council. The parish council is happy to write to Bucks Council, on behalf of Prestwood WI, to make a formal request for permission to site the bench there.

xiv) Annual Playground Inspection Reports

The council noted the completed inspection reports and specifically the items with moderate findings:-

- Ballinger Common – cradle swing seat – has now been removed and a quote for replacement sought
- Buryfield toddler play area – new bolt required for inclusive swing seat – quote for repair sought and swing seat taped up
- Buryfield adventure play area:-
 - o Multi play – loose fixings on bridge repaired
 - o Cable runway – seat suspension cover is damaged – quote for repair sought
 - o Activity train – a number of fixings have worked loose – now repaired
 - o Skate park fencing – replace rotting timbers – quote for repair sought

All other findings were considered low or very low risk. The Open Spaces Committee will consider the reports in detail at the next meeting.

xv) Prestwood Car Park Noticeboard – update from GMPRG

The details of the proposed new parish council and community noticeboard submitted by GMPRG were approved. It was noted that the GMPRG will pay for the purchase and installation. There was agreement from the council that the community should have access to one side of the noticeboard for posters but that the parish council side should be lockable. The clerk was asked to confirm who would be responsible for maintenance.

d) Finance & General Purposes Committee

i) Quote for Trend anti virus software

The parish council accepted the quote for three Trend anti virus licences for two years for £193.29, supplied by Landaur, by resolution.

ii) Payment of accounts for July 2021

It was **resolved** that accounts numbers **53-84** in the sum of **£25,749.27 (inc VAT)** be agreed for payment and petty cash items of **£143.64** be ratified.

13. Editorial Working Party

- i) The Source – the July issue has been issued and thanks were given to all who contributed.

14. Reports from Representatives to outside Groups.

None.

15. Clerks Report

- i) The clerk's progress report was noted.

16. Matters for information

None.

17. Future meetings

- a) Planning Committee – **7.30 p.m. Monday 2nd August 2021** -Committee Room, GM Memorial Centre
- b) Parish Council Meeting – **7.30pm Monday 9th August 2021**– **Prestwood Community Centre**

The meeting closed at 9.25pm.