



**Minutes of the Parish Council Meeting  
held on Monday 11<sup>th</sup> October 2021 at 7.30 p.m.  
Great Missenden Memorial Centre, Great Missenden**

**Public Forum:**

Two representatives from Prestwood Colts.

**Present:** Councillor A Hewett  
Councillors: C Bunting, J Brooke, L Cook, S Humphreys, M Johnstone, K Pither,  
M Lee, V Marshall, V Martin, C Ormesher, R Pusey, T Stevenson,

**Also present:** Jane Hennessy – clerk, Tracy Georgiades – deputy clerk

**1. Apologies:** Cllrs; C Baxter, I Lovegrove, S Rhodes

**2. Declarations of Interest:**

None

**3. Minutes** The minutes of the meeting held on **13<sup>th</sup> September 2021** were **agreed** and signed as a correct record.

**4. Matters arising**

- Greens Funfair, which was approved by the council for a visit on 4<sup>th</sup> October, cancelled their visit on Buryfield due to the wet weather.
- There was a report of damage to the surfacing at the playground at Gryms Dyke, Prestwood. This has been risk assessed as low by Cllrs Humphreys & Pither as it is not deep and is near the edge of the play area. Quotes are being sought for a replacement of the wet pour surface of the entire play area.
- A remembrance wreath has been ordered from the Missenden Walled Garden charity. This is for the remembrance service at the church and is at a cost of £30, approved by the chair.
- Cllr Pither reported that the revised locations for the Woodland Trust trees have been agreed and a revised plan sent to Bucks Council for approval and to arrange a meeting.
- The recent election cost of £7,326.42 has been queried with Bucks Council, with only the Prestwood ward being contested. The costs have been confirmed and a breakdown has been received and will be forwarded to all.

**5. All Councils Charter – for discussion**

The council discussed Buckland Parish Council's response to the proposed all council's charter and agreed with the views. The parish council also feel that the overall benefits to signing up to the charter are not clear. It was therefore resolved not to show an expression of interest to sign up to the charter, unless it was reviewed in line with the comments regarding planning made by Buckland PC.

**6. Proposal to form Climate Change & Environmental working party**

Cllr Bunting's proposal was resolved by majority vote. The terms of reference were agreed and Cllrs Bunting, Pither, Hewett and Ormesher volunteered to join the working party. Cllr Bunting was voted to chair the working party.

## **7. Parking**

### **i) Bucks Council coach turning circle - update**

Cllr Humphreys updated the council on the latest developments. There are still bollards awaited which have been delayed due to supply problems. The turning circle is in full operation although some parents are still parking in the drop off area.

The clerk reported that the solicitors were now progressing the amendment to the Buryfield car park lease and it is hoped that a draft will be available soon.

## **8. Councillor Surgeries – rota – for approval**

The council noted the draft rota for holding a councillor surgery every last Saturday in the month, except May, August & December. The council would prefer the Missenden Library to be used as the location for the Great Missenden Surgeries and Prestwood Community Centre for the others. The clerk was asked to confirm this with the library. The rota will then be confirmed and circulated.

## **9. Consultation on 20mph zones**

The council discussed the email from Bucks Councillor Peter Cooper regarding a consultation on 20mph zones for residential areas in Bucks. It was resolved that Cllr Bunting would write an article for the next edition of The Source, asking for opinions and comments.

## **10. Repair Café**

Cllr Stevenson updated the council on the responses received so far for support for a local Repair Café. It was proposed to set up a working party comprising of Cllrs Stevenson, Cook and Pither and this was resolved unanimously. The working party's first objective is to arrange to meet with all those who have expressed an interest to discuss the best way to take the idea forward and to see if there was support for it to be run by the volunteers as a community group. It was also suggested that a presentation by a local Repair Café is organised to learn more about the process of setting up and running a Repair Café.

## **11. Prestwood Community Centre – quote to replace heaters**

The heaters at the PCC are need of replacement, as half of them do not now work. Cllr Humphreys has arranged for quotes including replacement of the controller, two of which have been received and one is awaited. Due to the urgency, with heating more required now, the council approved a maximum cost of £1,500 + VAT, to be spent on replacing the heaters. All quotes will be emailed to the council – once received.

## **12. Land Registry – Church Path, Prestwood – adverse possession notification**

The council noted the adverse possession notification from the Land Registry. The council have no objections.

## **13. Training Update**

Cllr Bunting updated the council on the recent training that she attended 'how to engage with young people in the community', which had been very useful. Slides will be distributed as and when received.

## **14. The Misbourne School – informatives**

The council approved the draft letter to Bucks Council regarding a format update on the highways informatives that formed part of The Misbourne School planning permission.

## **15. Reports from Committees**

### **a) Planning Committee**

i) The minutes of the meeting held on **Monday 4<sup>th</sup> October 2021** were agreed with minor amendments and confirmed.

### **b) HS2**

Cllr Johnstone presented a report, a summary of which is below.

#### **i) Main Works Civil Contractors**

- 5 schedule 17 applications to approve large goods vehicle routes, all accessing the A413, were approved by appeal by the Planning Inspectorate. Bucks Council is considering whether to appeal the decision. In the meantime the parish council resolved to push for some maximum limits and mitigation on large goods vehicles at peak times and sensitive locations.

#### **ii) EKFB – North Portal**

- Earthworks – primarily the movement of top spoil into bunds for later use. The works are dependent on the weather and is likely to continue to the end of October and recommence in March.
- Core hours of work at 8am – 6pm. Repairs or maintenance of construction equipment will normally be carried out on Saturday afternoons or Sunday between 9am – 5pm.
- Ecological surveys of great crested newts, ash tree dieback and bat surveys at Weights & Measures and surrounding area continue. Residents/tenants have been contacted by Cllr Johnstone passing on information about the work and reminding all of the complaint process for HS2. A recent breakdown of complaints to HS2 in the area shows that there was a peak in March, which was concerned with saving the oak trees on Leather Lane.

#### **iii) General**

- Road closures during October & November are planned for Rocky Lane, Leather Lane, Little Missenden and Small Dean.
- Mulberry Park Hill continues to be demolished.

#### **iv) Communication**

- You can join the HS2 mailing list at [www.hs2.org.uk/in-your-area](http://www.hs2.org.uk/in-your-area)

### **c) Open Spaces and Lighting**

#### **i) Buryfield – half pipe – skate park quote**

The quote for £4,775 + VAT was approved by resolution. This was provided by Lightmain who are the company that installed the skatepark and is for replacing 9 sheets of Skatelite Pro.

#### **ii) Memorial Centre entrance work**

Following an inspection by Cllr Pusey a recommendation was made to enlarge the area for the required repairs to the front of the Memorial Centre, to include the steps and railings. Cllr Humphreys will provide a specification for further quotes to be obtained. The council resolved a maximum cost of £5,000 to be spent, and quotes received will be emailed to councillors.

#### **iii) Quote for tennis court maintenance**

The council resolved to accept the quote for £650 + VAT/court for the annual maintenance this year. The cost of £150 per court for relining was also resolved. It was agreed that one court could be lined for multi sports and the clerk was asked to obtain a quote for lining and goal post/hoops.

#### **iv) Free parking dates**

In addition to the 27<sup>th</sup> November the council resolved to allocate 4<sup>th</sup>, 11<sup>th</sup> & 18<sup>th</sup> December.

**v) Great Missenden Memorial Centre – Roof**

Cllr Humphreys reported that a leak had been found on the Memorial Hall roof. Prestwood Roofing had been contacted and came out to repair it. It is thought to be as a result of a few cracked tiles, Prestwood Roofing replaced the cracked tiles at no cost and thanks were asked to be recorded for this generous community gesture. Cllr Humphreys suggested creating budget for a potential new area of flat roof.

**vi) Ballinger Common – licence with Ballinger Waggoners Cricket Club/Gateway**

Thanks were asked to be recorded for Cllr Rhodes for submitting the draft licence. The licence was approved by resolution, with amendments to the term (10 years), the insurance required (£10 million) and with a request that the clause addressing subletting is clarified and confirmed. The next step would be to contact the cricket club to arrange a meeting to progress this. It was agreed that there would need to also be an agreement with Gateway for their use of the Common.

**vii) Best Kept Allotment Competition**

The council resolved to hold the allotment competition on November 8<sup>th</sup> prior to the council meeting at the Memorial Centre. A budget of £27 was approved for catering and the chair will also use some of the chairman's allowance to provide drinks.

**viii) Allotments – Nairdwood Lane**

The council noted the update from the tenant of 10B and commitment to reduce the size of the shed by 11<sup>th</sup> October. The deposit for the plot is still outstanding and the council asked that this is paid as soon as possible. The council will inspect the plot on 12<sup>th</sup> October and consider the request for the polytunnel once the deposit has been received.

**d) Finance & General Purposes Committee**

**i) Request for grant – The Source**

The request for a grant of £692.00 was resolved by unanimous result. It was also resolved that grant requests from The Source would not need additional approval at the full council meeting, providing the requested amount was still within the total amount approved by the council in the annual budget.

**ii) Request for grant – The Colts**

The council discussed the request for £350 from The Colts for the grass cuttings removal from Prestwood Recreation Ground following Bucks Council's work. Cllr Hewett advised that this is a cost that should be covered by Bucks Council and that it was recommended for The Colts to contact the local Community Board. The clerk was asked to forward the contact details for the Community Board to The Colts.

**iii) Ideas for budget**

Cllr Johnstone asked the council to send through any budget ideas through to the clerk as the budget setting process would soon be commencing.

**iv) Payment of accounts for October 2021**

It was **resolved** that accounts numbers **127-142** in the sum of **£26,849.70 (inc VAT)** be agreed for payment and petty cash items of **£37.06** be ratified.

**16. Editorial Working Party**

- i) The Source – Cllr Hewett reminded councillors to think of articles for the December edition of The Source.

**17. Reports from Representatives to outside Groups.**

Cllr Johnstone reported on the progress of the Great Missenden Village Improvements Project

### **18. Clerks Report**

- i) The clerk's progress report was noted.

### **19. Matters for information**

None.

### **20. Future meetings**

- a) Planning Committee – **7.30 p.m. Monday 4<sup>th</sup> October 2021** – Great Missenden Memorial Centre
- b) Parish Council Meeting – **7.30pm Monday 11<sup>th</sup> September 2021**– Great Missenden Memorial Centre

The meeting closed at 10.20pm.