



**Minutes of the Parish Council Meeting
held on Monday 8th November 2021 at 7.30 p.m.
Great Missenden Memorial Centre, Great Missenden**

Public Forum:

One representative from GMPRG.

Present:

Councillor A Hewett
Councillors: C Bunting, J Brooke, L Cook, S Humphreys, K Pither, M Lee,
I Lovegrove, V Marshall, V Martin, R Pusey, S Rhodes, T Stevenson,

Also present: Jane Hennessy – clerk

1. Apologies: Cllrs; C Baxter, C Ormesher, M Johnstone (observed meeting via Zoom)

2. Declarations of Interest:

None

3. Minutes The minutes of the meeting held on **11th October 2021** were **agreed** and signed as a correct record.

4. Matters arising

- Ballinger Waggoners Cricket Club have received the proposed licence for Ballinger Common and will discuss it at their December meeting and report back to the council.
- A recording of the NALC Power & Planning training has been purchased and is available for all to view. Please contact the office for access details.
- Lightmain have confirmed that they will be carrying out the skate park repairs to the half pipe on 10th & 11th November
- The parish office redecorating will start on Monday 15th November and take approximately one week.

5. Prestwood Community Centre – floodlight repairs

The council noted the recent repairs to the PIR floodlight at the Community Centre, which required a replacement sensor. One of the floodlights had also had the glass smashed. The remains of the glass have now been removed. The chair approved any costs and an invoice is awaited.

6. MVAS – Hyde Lane – request to include in rota

Following a request from a resident of Hyde End for traffic calming measures on the B485, it has been suggested that a location is found on existing street furniture for the 'your speed is' sign to be placed to gather statistics. The Bucks Council Local Area Technician has approved the 50mph/national speed limit sign on the B485, on the left hand side coming up Frith Hill. The council approved this additional site by resolution.

7. Parking

i) Bucks Council coach turning circle - update

Cllr Humphreys updated the council - there has been some subsidence over the drains in the turning circle, the school also have a similar problem in their car park. This is due to the plastic materials used under the drains. Bucks Council are looking into rectifying this. Cllr Hewett

reported that the third road safety audit was now completed and had made some recommendations, one of which is regarding bollards. Bucks Council have made some amendments to the location of the bollards and will implement this. There was also a comment regarding the gravel parking space adjacent to the adventure play area. Bucks Council will respond to the road safety audit with their comments.

ii) Buryfield car park management

The council noted the draft variations to the lease for the management of Buryfield car park by Bucks Council until 1st April 2023. The councillors requested that this is deferred until the December agenda to allow further time to consider the details.

8. Councillor Surgeries – location/format for discussion

The council discussed the best format for engaging with residents and voted by majority to continue with the in person format. It was agreed that the preferable location for the next three surgeries in November, January & February is Great Missenden library for these three surgeries, if the library now permits this activity. The clerk will confirm. Councillors will then consider locations for holding the surgeries in Prestwood. Other suggestions included attending school open days and Holy Trinity church.

9. Meeting Rota 2022 – for approval

The councillors approved the rota with amendments, to move the February, March, May & November meetings forward, to help coincide with the Bucks Council planning meetings. This would mean that the February, March, May and November planning meetings would be on a Tuesday night.

10. Operation London Bridge

The council adopted the proposed protocol, in the event of the death of the Queen, by resolution, with minor amendments and a request to email through a suggested location for the most suitable area for the laying of floral tributes.

11. Repair Café - update

Cllr Stevenson updated the council on the progress of the Repair Café. There has been a response from 75 people. The working party (including new members Cllr's Lovegrove and Baxter) have polled all respondents to the consultation to arrange a meeting to progress this project. The intention of the meeting is to see if there is support to set up the Repair Café independently of the parish council. The council resolved Cllr Stevenson's request to use Prestwood Community Centre for this meeting, free of charge. An update article in The Source and use of the parish council's Zoom account for the meeting, should it be needed, was also agreed.

12. Prestwood Village Association – Council representative - update

The council were pleased to accept the invitation of a parish councillor to join as a guest the next PVA meeting, by Zoom, on 4th December at 10.00am. Cllrs Stevenson, with Cllr Lovegrove as backup, volunteered to attend this meeting.

13. Reports from Committees

a) Planning Committee

- i) The minutes of the meeting held on **Monday 1st November 2021** were agreed and confirmed.

b) HS2

A summary of the report presented is below.

i) Main Works Civil Contractors

- EKFB earthworks continue. Topsoil has been moved into bunds for later use. The works will continue as weather permits into November and will then stop and recommence in March.
- Core hours and noise works are currently 7am-7pm (with the first and last hour of the day for setup and close down time). It is likely that permission will be sought to increase this to 7am-7pm (without the setup and close down time) in March 2022.
- Weights and Measures – demolition has commenced and will take place over two phases to allow bats to move out.
- Chesham Road Intervention Shaft – there are concerns about noise from the 10m deep sheet piling and light pollution from the recently installed floodlights. Complaints have been made to Align and they have assured that they will take remedial action.
- Haul Road – silos have been removed to make way for the temporary pond.
- South Heath culvert – work is to start on the 2.3m (external) culvert at the end of November.

ii) Main Works Civil Contractors - General

- Local road closures continue, Leather Lane – 22nd Nov, Frith Hill – from 22nd November, Small Dean A415 – ongoing lane closures during the day.
- Mulberry Park Hill has been demolished.
- Roman sculptures have been found under the ruins of the old St Mary's Church in Stoke Mandeville.

iii) Communication

- When sending complaints to hs2enquiries@hs2.org.uk please also copy in Bucks Council at ewrandhs2enquiries@buckinghamshire.gov.uk.

c) Open Spaces and Lighting

Cllr Pither thanked Cllr Humphrey's for arranging the prizes for the allotment competition and the clerks for their help organising the presentation event held prior to the council meeting.

i) Prestwood Common – new collapsible bollard – quote for approval

The quote of £350 + VAT was approved by resolution for an additional collapsible bollard near the entrance to the Common.

ii) Buryfield – request for additional outdoor fitness class

The request from CFF to run an additional bootcamp class on Buryfield on a Monday evening at 6.45pm was resolved.

iii) Buryfield – quote for vertidrainage

The council resolved to accept the quote for £650 + VAT for the vertidrainage of Buryfield by Agripower.

iv) Collings Walk - update

The council noted the recent correspondence from Plexus Law regarding the claim for expenses regarding Collings Walk. The response from Hiscox refuting responsibility for these costs was also noted.

v) Woodland Trust Trees - update

The revised location for the Woodland Trust saplings on Prestwood Recreation Ground was noted. These have been approved by Bucks Council and a response is awaited from them confirming that the areas have been cleared.

vi) Nairdwood Lane allotments – quote to cut hedge

Cllr Pither advised that, whilst the hedge on the bottom left of Nairdwood Lane allotments is the allotment tenants' responsibility, and they have cut the hedge in the past, the hedge is now too high for them to cut it. The adjoining resident has requested that the hedge is cut on the allotment side. Cllr Pither proposed that as an exception the council should consider doing this work. The quote from Sexton's of £160 + VAT was approved by resolution.

vii) Quote for Removal of brambles at Kiln Common, Greenlands Lane

Following a request from a resident, who borders Kiln Common, to remove the brambles as they are creeping into his garden, the council resolved to accept the quote from Sextons to cut and mulch the brambles for a cost of £185 + VAT.

viii) Allotments – Nairdwood Lane – update & polytunnel

Cllr Pither updated the council that the tenant of 10B had reduced the size of shed, although there was still parts surrounding it that need dismantling and that the polytunnel has not be reduced or moved as requested. This years' rental payment has also not been received. As the tenant has reported being unwell a letter will be sent giving the tenant a further month to pay and move/reduce the polytunnel, otherwise the tenancy will be terminated as of 4th December.

ix) Gryms Dyke – replacement swing & surfacing

Swing – the quotes were considered and a maximum cost of £383 + VAT approved – with the order to be placed with whoever can carry out the work first.

Surfacing – two initial quotes for replacing the entire surfacing have been received and are over £25,000 a third quote is awaited. Contracts Finder will need to be followed, as per standing orders, should the third quote also be over £25,000.

x) Colts – request to re-instate a kitchen in the pavilion

The council resolved to support the proposed changes to the pavilion used by the Colts. The proposal is to modify one of the internal changing rooms to reinstate a kitchen facility including reinstating a previous serving hatch.

xi) Martinsend Lane – streetlighting

The council considered Cllr Hewett's proposal to launch a consultation to see if there was support from residents to install three new streetlights on Martinsend Lane (adjacent to the wooded area), for safety reasons. This was discussed but did not receive a majority vote of support.

xii) Grundon Bin – Buryfield Car Park

The council resolved to remove the additional Grundon Bin which is provided in Buryfield car park. The litter problem has reduced and is usually significantly less over the winter months. The parish council would still like to pay for the additional empty of the Grundon Bin behind the Memorial Hall, which is arranged by the Memorial Hall Committee.

xiii) Tennis Court – multi use

The council noted the update from A Molloy regarding the recommendation for a basketball hoop, rather than a netball hoop, as part of a multi use court. Further information and a price is awaited.

d) Finance & General Purposes Committee

i) Parish office photocopier – quote for approval

The council resolved to accept the competitive quote from Swift Digital for a replacement photocopier for a cost of £1,995 + VAT, for a six month old machine. The current photocopier being obsolete and parts no longer being available. The annual service charge

of £90 + VAT was also approved, along with the prices quoted per copy. It was noted that Swift have previously provided the office with an excellent service.

ii) Christmas lights - Prestwood

As PEG, are not involved with the Christmas lights in Prestwood this year, Cllr Hewett has been progressing the Christmas lights in Prestwood. A grant request of £1,933.00 was received from a local business to light the tree outside DC Kaye in Prestwood. The clerk advised that the grant policy does not allow the council to pay a company directly. The clerk advised that the council does have the power to pay for Christmas lights directly under section 144 of the Local Government Act. There was discussion that the cost of £1,933.00 to light the tree outside DC Kaye was expensive. Cllr Hewett advised that she would be stepping back from this project. It was therefore proposed by Cllr Bunting that Cllr Pither contact Lamps and Tubes to negotiate a revised price. This was resolved by majority. An request for an agreement of the council to pay for the Christmas lights directly would then be made under the clerks delegated power, following a revised price being circulated.

iii) Request for grant – GM Chamber of Trade

Unfortunately the grant application paperwork had not been received in time for the meeting and the item would therefore be deferred to the December meeting.

iv) Receipt of Community Infrastructure Levy (CIL)

The council noted the receipt of a further £11,250 CIL payment. The council were reminded that these funds need to be spent within five years and there are restrictions on what the funds can be spent on.

v) Parish Warden

The council agreed that this item should be deferred to the December agenda.

vi) Dog waste bin collection – update on charges

The council noted the update from Bucks Council for collection of dog waste bin collection charges. 2020-21 - £1,925.36, 2021-22 - £1,947.50. Invoices have been delayed due to the formation of the unitary authority and a change in the service provide. The invoices are expected.

vii) Ideas for budget

The council were reminded to forward any ideas for the budget ahead of the Finance Committee meeting on 24th November 2021.

vii) Payment of accounts for November 2021

It was **resolved** that accounts numbers **143-163** in the sum of **£17,343.60 (inc VAT)** be agreed for payment and petty cash items of **£46.25** be ratified.

16. Editorial Working Party

i) The Source – Cllr Hewett reminded councillors to think of articles for the December edition of The Source.

17. Reports from Representatives to outside Groups.

Cllr Lovegrove updated the council on a recent Great Kingshill Resident's Association meeting.

18. Clerks Report

i) The clerk's progress report was noted.

ii) The successful completion of the deputy clerk's probation was approved. The change of office opening hours on a Friday to 9.30am-12.30pm was approved. It was also approved to close the office on the morning of Friday 24th and Friday 31st December 2021.

19. Matters for information

None.

20. Future meetings

- a) Planning Committee – **7.30 p.m. Monday 6th December 2021** – Great Missenden Memorial Centre
- b) Parish Council Meeting – **6.30pm Monday 13th December 2021**– Great Missenden Memorial Centre

The meeting closed at 9.45pm.