



**Minutes of the Parish Council Meeting
held on Monday 7th February 2022 at 7.30 p.m.
Great Missenden Memorial Centre, Great Missenden**

Public Forum:

None

Present: Councillor K Pither – vice chair – chaired the meeting
Councillors: J Brooke , C Bunting, L Cook, S Humphreys, M Johnstone,
M Lee, I Lovegrove, V Marshall, V Martin, R Pusey, S Rhodes,
T Stevenson

Also present: Jane Hennessy – clerk

1. Apologies: Cllr A Hewett, C Ormesher, C Baxter
Extended apologies from Cllr Baxter for the March, April & May 2022 meetings on health grounds were accepted by the council.

2. Declarations of Interest:
Cllrs Martin & Johnstone in item 13.d)ii)

3. Minutes The minutes of the meeting held on **17th January 2022** were **agreed** and signed as a correct record.

4. Matters arising

- Ballinger Waggoners Cricket Club have discussed the proposed licence and their initial feedback is that they would prefer a longer term. Item will be added to the March agenda.
- It is likely that Greens Fair will run alongside the Jubilee fete being organised by the GMVA on Buryfield – confirmation of the dates of the fair are awaited
- The clerk has confirmed with BALC that it is not best practice for a councillor to report on a meeting, as a resident. Any summary of the meeting, before the draft minutes are agreed, would need to be checked by the full council for approval, to avoid any inaccuracies
- A reminder to all councillors to check that their Register of Interests is up to date. A link to the current forms is on the website.
- It is hoped that an update on the request for a lease to manage Prestwood Recreation Ground may be available from Bucks Council by the end of February.

5. Councillor Surgeries – location for discussion

The council discussed an appropriate Prestwood location for the monthly councillor surgery. The January surgery had been held successfully in Great Missenden Library, however there were concerns that Prestwood Community Centre is not a central enough location. The February surgery is planned for Great Missenden Library and it was resolved that Cllr Lovegrove will investigate a suitable location in Prestwood for the March meeting. Cllrs Johnstone & Humphreys reported on comments from attendees at the January councillor surgery and the clerk was asked to follow these up.

6. Parking

i) Bucks Council coach turning circle - update

Cllr Humphries reported that the turning circle was now completed. However, two bollards have been broken, one on the approach to the turning circle and one on the entrance to car park. The clerk was asked to find costs for replacement bollard in the turning circle for the council to consider and also to clarify responsibility for the bollards on the entrance to Buryfield car park.

ii) Car Park Signage

Cllr Brooke proposed a review of signage in Buryfield Car park as there are posts and signs that are no longer required. It was proposed that Cllr Brooke identify posts & signs for removal and provide a recommendation at the March meeting for approval.

7. Memorial Hall – Update – entrance quotes

Following the decision at the January council meeting to accept the quote from Buckinghamshire Builders, provided they have £10million public liability insurance (PLI), the clerk now confirmed that the contractor only has £2million public liability. As the parish council's policy is to accept £10million for this type of work, it was resolved to accept the quote from OCD of £6,950 + VAT, OCD have confirmed that they have £10million PLI. The £500 contingency remains approved from the January meeting. Cllr Stevenson requested that public liability insurance levels for contractors are added to the March agenda for discussion.

8. Great Missenden Village Improvements Project - update

Cllrs Johnstone & Hewett have been working on a joint project with the GMVA, GMPRG and a local cycling group, Breeze, for improvements to the facilities for visitors in Great Missenden, including new benches and bike racks. Following support from the council, via email, a funding application was submitted to the Missendens Community Board for a total of £25,000. (This is the cost of the project excluding VAT.) The council ratified the funding application and acknowledged that they would be responsible for the VAT.

9. Bucks Council Mobile CCTV – request to locate on A413 – for approval

The parish council resolved to submit an application form to Bucks Council proposing that one of their mobile CCTV cameras is placed on the A413 to cover access and egress by vehicles to the HS2 temporary haul road at the Link Road roundabout Great Missenden. The resolution was by majority vote, with Cllr Pusey requesting that his opposition to all CCTV in the parish is noted. The footage is used to highlight any issues with HS2 vehicles and to see what measures can be put in place to reduce safety concerns and minimise disruption to road users and residents. Cllr Rhodes will circulate the proposed draft of the form to all councillors for agreement. Cllr Rhodes also noted the queries raised by the council and will seek responses to these from Bucks Council.

10. Parish Cup – for decision

The councillors approved by majority vote to award the parish cup to Chris Robinson. This is to acknowledge the many years that Chris has been involved with the 1st Great Missenden Scouting Group, recently having marked 50 years. Chris has been a constant for the group and his long involvement with the scouts is commended.

11. Climate Change & Environment Working Party - Update

Cllr Bunting updated the council on behalf of the working party, progress includes setting up a What's App group amongst the members, discussions regarding organising an event to help engage with the local community on the subject of the environment and also working on climate and environment content to be uploaded to the parish council's website.

12. Community Board – Church Street project update – for noting

The council noted the scheme assessment and scope for the Church Street, Great Missenden parking bollards. The parish council requested a copy of the plan, once available, showing the location and quantity of bollards proposed in the scheme.

13. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on **1st February 2022** were agreed and confirmed with a minor amendment.

ii) Local Plan – consultation - update

Cllr Lovegrove reported that the Planning Committee's recommendation was that councillors should respond to this consultation individually due to the complexity. Cllr Bunting proposed that a council response would be beneficial, particularly to highlight that it is not possible to rate priorities in the online survey as all the listed priorities are equally important. It was resolved that Cllr Bunting would prepare a draft response letter for circulation by email and submission by 11th February.

b) HS2

A summary of the report presented by Cllr Johnstone is below.

i) Chesham Road Intervention Shaft (CRIS) – ALIGN

- Excavation work continues at this site and wheel washing facilities are in place, so any mud on the road should be reported to HS2.

ii) North Portal – Chiltern Tunnel

- Barrettes and portal headwall – ALIGN – most equipment is now on site here. Site hours are 7am-7pm weekdays and 7am – 1pm Saturdays, at the moment but will be moving to 10pm weekdays shortly.

- 3.6m noise barrier is now complete. A working group is looking at options for covering the hoarding, with at least two windows for viewing. The aim is to put design ideas to the councillors, GMVA and some local residents.

iii) Earthworks – EKFB

- Excavators are digging out the South Heath cutting and dump trucks removing the spoil to Leather Lane. The temporary internal access road is nearing completion. GM1/2 footpath is open.

- GM Haul Road – South Heath culvert – two microbore tunnelling shafts are to be bored to provide drainage from the North Portal Chiltern tunnel entrance to the attenuation ponds at the bottom of the hill. These will be launched in March. The boring should be completed within a year. The Misbourne School are involved in naming the tunnel boring machines.

- Leather Lane Oaks campaign – a public meeting was held to update residents and promote a petition and seek donations in support of the campaign to re-align the lane to the north of the existing lane. Cllr Bunting requested a further report for the March council meeting regarding this issue.

iv) Working hours and section 61 permission

- ALIGN have not yet submitted their section 61 application to work up to 10pm. All forms of mitigation and working arrangements are being reviewed with ALIGN. Although this is unlikely to stop ALIGN asking for extended working hours to 10pm it has stopped them asking for 24/7 working.
- Complaints about lighting around the north portal site have been addressed but is still an issue further up the line towards Leather Lane.

v) Construction Traffic

- Discussions on the impact of the additional HGV traffic on the A413 & A355 continue. Bucks Council awaits results of appeals against the lorry route decisions. In the meantime two contractors have produced a Traffic Management Information Guide. This indicates that HGV movements along the A413 are in the region of 540 movements each weekday.

vi) Communications

When sending complaints to hs2enquiries@hs2.org.uk please also copy in Bucks Council at ewrandhs2enquiries@buckinghamshire.gov.uk and to our clerk.

c) Open Spaces and Lighting

i) Land adjacent to Link Road – lease – copy of response for noting

The council noted the response that had been sent to Carter Jonas in respect of the land adjacent to Link Road, requesting a 25 year lease, at peppercorn rent to be considered by Bucks Council. A response is now awaited.

ii) Request to use Prestwood Common – Colts presentation weekend

The council approved by resolution the request for the Colts to use Prestwood Common on 10th, 11th & 12th June.

iii) Dog fouling – Church Street – email from GMVA for consideration

The council discussed the email advising that there had been an increase in dog fouling in Church Street, Great Missenden and requesting further signage is purchased. The impact of signage was discussed and it was agreed that perhaps a community led approach might be more effective and the clerk will contact the GMVA. The GMVA have also already been advised of the form for reporting incidences of dog fouling on the Bucks Council website.

iv) Buryfield vandalism – hedge & tree – update and approval

Recently two plants that make up the hedge around Buryfield have been sawn off at the bottom. The oak tree in the middle of the gabion wall has also been sawn off, half way down along with the supporting wooden posts. Tree & Hedge, who planted the hedge, have provided a quote and have advised £1,210 + VAT to purchase and plant two new 1.5m beech plants. They have also quoted £367.50 + VAT to move two of the beech plants in the hedge near the Buryfield chained entrance to make a wider gap in that area. It was requested by the council that these two quotes be combined and the two plants to be moved, should be moved to fill in the gap created by vandalism, leaving a larger gap in the side of the hedge by the chained entrance. This should reduce the cost of the estimate by £480, which is the cost for the new plants. The council resolved to approve these quotes, providing the £480 reduction is agreed by the contractor.

v) Various Repairs Required - update

The parish noted the following required repairs:-

- Buryfield toddler play area sign – new post and board required
- Ballinger noticeboard – post rotted away and needs replacing
- Potter Row allotments – new gatepost required

Quotes are awaited for these repairs.

d) Finance & General Purposes Committee

i) Disciplinary & Grievance policy – for review

This policy was reviewed and adopted and agreed for a further review in five years time unless the relevant legislation changes.

ii) Request for a grant – Great Missenden Village Association

The grant request for £1,000 towards the marquee hire for the jubilee fete on Buryfield was approved by resolution.

iii) Payment of accounts for February 2022

It was **resolved** that accounts numbers **215-226** in the sum of **£16,559 (inc VAT)** be agreed for payment and petty cash items of **£87.73** be ratified.

14. Editorial Working Party

i) The Source – councillors were thanked for recent article submissions for the next edition of The Source and reminded that all proposed articles should be sent to the clerk for forwarding to the editorial committee for agreement.

15. Reports from Representatives to outside Groups.

i) Cllr Johnstone reported that he had been contacted by the GMPRG who would like to discuss the process for installing new benches in the parish including along highway verges and had been invited to attend the March council meeting to discuss this in the public forum.

16. Clerks Report

i) The clerk's progress report was noted.

17. Matters for information

None.

18. Future meetings

a) Planning Committee – **7.30 p.m. TUESDAY 1st March 2022** – Great Missenden Memorial Centre

b) Parish Council Meeting – **7.30pm Monday 7th March 2022**– Great Missenden Memorial Centre

The meeting closed at 9.30pm.