



**Minutes of the Parish Council Meeting
held on Monday 11th April 2022 at 7.30 p.m.
Great Missenden Memorial Centre, Great Missenden**

Public Forum:

- 2 representatives from Save Leather Lane Oaks Campaign

Present: Councillor A Hewett - chair
Councillors: C Bunting, L Cook, M Johnstone, M Lee, V Marshall, V Martin,
K Pither, R Pusey, S Rhodes,

Also present: Jane Hennessy – clerk

1. Apologies: Cllrs J Brooke, S Humphreys, I Lovegrove, C Ormesher, T Stevenson

2. Declarations of Interest:

Cllr Martin – 13. User of the service
Cllrs Pither, Cook & Bunting – 14.c)xiv

3. Minutes The minutes of the meeting held on **7th March 2022** were **agreed** and signed as a correct record.

4. Matters arising

- The work to the Memorial Centre entrance is due to start 19th April. It will be necessary to close pedestrian access to this area for one week. Signage will be in place.
- One of the tennis courts has been cleaned and re-lined. There was a problem with the coaches splitting the hose pipes of the contractor so the remaining court maintenance is planned for a Saturday.
- The microsurfacing of Church Street, Great Missenden, will go ahead 22nd/23rd April, residents will be offered free parking in Buryfield car park for these two days, as agreed previously.

5. Councillor Vacancy

Following the resignation of Cllr Baxter, it was noted that the legal casual vacancy procedure was now completed and that the council could co-opt to fill the vacancy. The chair asked for thanks to be recorded for all Cllr Baxter's work during her time on the council.

6. Parking

- i) Car Park Signage - Cllr Brooke's written notes of the meeting and agreement with Julie Rushton, Parking Manager at Bucks Council, and agreed actions, were noted.
- ii) Buryfield car park accounts – the car park accounts for 2020/21 were noted with the apologies from Bucks Council for the delay in presenting them. The deficit of £3,998.04, of which the parish council was responsible for £1,999.02 as part of the lease arrangements, was ratified.

7. Public Liability Insurance for contractors

The council resolved to suspend item 7a of the standing orders to allow the previous resolution to be discussed. Following further clarification from the insurers that there was no required minimum level of Public Liability Insurance, the council resolved to determine the required level of public liability insurance of the contractor for each job as it arises. The appropriate level would be decided by risk assessment, by two councillors and a clerk and the full council advised. There was to be no pre-agreed minimum level. This was agreed by resolution.

8. The Misbourne School – opportunity for a student rep to attend PC meetings

The parish council discussed this opportunity and agreed to write to the school. It was agreed that perhaps smaller committee meetings may be more useful to attend in the first instance.

9. Councillor Surgeries

Cllr Marshall updated the council on the recent councillor surgery held at Pantry @ 51 in Prestwood. Although not well attended by local residents, it was agreed to persevere with the option of using local businesses as locations. The May surgery is planned for Great Missenden Library and a location will be sought for the June surgery held in Prestwood by Cllrs Pither and Pusey.

10. Prestwood Community Centre

- i) The summary of the recent working party meeting was noted. Cllr Pither proposed an increase in the spending on the noticeboard for the Community Centre to £980 + VAT. This is a £480 increase on the value agreed by the council in May 2021 by the council. This additional sum was resolved by majority.
- ii) Cllr Bunting proposed that the council instruct an environmental audit of all the council's assets at a cost of £3,100 + VAT + travelling costs, or a reduced alternative of an audit of the Community Centre building alone, at a cost of £900 + VAT. The council agreed to consider an environmental audit of all assets further, however requested that Cllr Bunting provide comparison quotes to inform this decision.

11. MVAS – vandalism – repair costs for approval

Following the vandalism and damage of the two 'your speed is' signs in Prestwood and Great Missenden, and theft of four batteries. The council resolved the cost of £1029.60 + VAT from the budget, for replacement MVAS equipment, for the replacement batteries, and also the £180 quoted by Swarco to inspect the damaged speed signs. Depending on the damage they may be able to repair the signs for this £180 + VAT, if not, they will provide a quote. If the damage is considerable then the council may then consider making a claim on the insurance.

12. Climate Change & Environment Working Party - update

Cllr Bunting updated the council on the progress of the climate change information that is proposed for the website. The first page has been emailed to all councillors with no amendments requested. Cllr Bunting will continue to email around further content for the website and if no amendments requested the content will be posted. This was agreed by all.

13. Email from Dial-A-Ride

The request from Dial-A-Ride for help in finding new premises/location for container cabin and storage was discussed. Unfortunately the parish council have no suitable locations available to offer to assist Dial-A-Ride. Cllr Hewett advised that she had put Dial-A-Ride in touch with

county councillor Peter Martin and also Bucks Council Parking department to see if they can assist with storage of their 9 minibuses.

13. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on **4th April 2022** were agreed and confirmed.

ii) Draft response to Bucks Council Enforcement Team

Cllr Rhodes suggested draft, requesting a written response from Mr Thompson, Head of Enforcement, prior to any meeting was agreed by majority. It was also agreed that this meeting, when confirmed, should be attended by Cllrs Lovegrove, Rhodes & Hewett on behalf of the council.

iii) Draft letter to Planning Inspectorate for approval – Arki's Farm

This was resolved by majority.

iv) Chiltern Railways – request for support to install a lift at Great Missenden station

The council noted the update that support to the initiative had been emailed to Chiltern Railways.

b) HS2

A summary of the report presented by Cllr Johnstone is below.

i) Chesham Road Intervention Shaft (CRIS) – ALIGN

- This project is running behind schedule and hours of work are being extended on Saturdays.

ii) Chiltern Tunnel

- HS2 confirmed that the two tunnel boring machines have completed the first stage, up to the ventilation shaft at Chalfont St Peter.
- North Portal – Align are building the north portal structures and EKFB will be undertaking the landscaping and construction of the South Heath Cutting.
- At an Align exhibition last week, four proposed designs for the north portal ancillary building were displayed.
- Barrettes and portal headwall – due to the unstable clay on chalk ground further work is required which has pushed the schedule back by approx. 3 months.
- The hoarding is having to be repositioned by 2m along the edge of Frith Hill Lane and the hoarding cover design has been chosen.

iii) Earthworks – EKFB

- The internal access road has now been completed as far as Bowood Lane.
- The piers for the conveyor system are being built now and the A413 will be closed overnight on 3-5th May for the conveyor to be put in place.

iv) Engagement

- An HS2 mobile visitor centre visited Buryfield car park on Thursday 7th April 2022.

v) Misc

- The judicial review for the Bucks Council appeal on the lorry route decisions is confirmed as 8-9th June.
- The Beaconsfield relief road is now open.
- The Wendover cycleway project continues. Bucks Council have further funding from HS2 for sustainable travel improvements.

vi) Save Leather Lane Oaks campaign

- The council discussed the presentation from the campaign in the public forum, including their updated design for Leather Lane and update on bat data. The council agreed to support the general approach of the campaign to minimise the ecological impact resulting from the re-alignment of Leather Lane, which is consistent with the council's view held during petitioning.

c) Open Spaces and Lighting

i) Minutes from Open Spaces Committee Meeting -17th March 2022 - were agreed and confirmed.

ii) Land at London Road – grass cutting invoice for consideration and approval

The council approved the Open Spaces Committee recommendation by resolution. The clerk will notify the school that the parish council will now maintain the area outside the green fence, which includes the footpath and hedges. The Misbourne School will be asked to continue with the grass cutting of the parish council owned land inside the green fencing and to continue to invoice the council for this work.

iii) Land at London Road – wayleave for electrical work – for approval

The council noted the request from UKPN for a wayleave for a new electricity connection to the existing cabling at this location. The parish council would like to seek legal assistance with this matter. The clerk confirmed that UKPN will pay the legal costs and that Wellers Hedley would be happy to act on behalf of the council in this matter. The approximate cost was quoted at £750 + VAT.

iv) Bucks Council – 5 free parking days

The council resolved to request the following Saturdays are free to park in the Buryfield, Link Road and Prestwood High Street car park, 4th June, 26th November, 3rd, 10th & 17th December. Cllr Bunting requested if the alternative of free buses could be considered in the future and this will be passed on to Bucks Council.

v) Ballinger Waggoners Cricket Club (BWCC) – response to draft licence

The council discussed the response from BWCC and agreed to the request to consider extending the proposed licence period to 21 years. BWCC will be advised of this and the council will await a detailed proposal from BWCC making this request and their comments on the amended terms of the licence.

vi) BWCC – request for Gateway to use the Common for cricket – for approval

The council considered the request from BWCC for Gateway to use the cricket ground on Ballinger Common from Tuesday 26th April – Wednesday 13th July, on Tuesdays, Wednesdays and Fridays between 2.30-3.30pm. Whilst the parish council have no objection to this request and are happy to approve it, with no charge on this occasion, the clerk was asked to contact Gateway School, and advise that the correct process would be for the school to contact the parish council directly, as the land owners.

vii) Ballinger Common – Ballinger substation agreement – for approval

The council approved by resolution the legal paperwork for the agreement with UKPN for their substation on parish owned land at Ballinger Common. This paperwork has been approved by the parish council's instructed solicitors.

viii) Sibleys Rise – wet pour surface replacement – quote for approval

The council resolved to accept the quote for £4,584.06 + VAT from Abacus Playgrounds to replace the wet pour surface at Sibleys Rise.

ix) Quotes for annual tree work – for approval

The council resolved to accept the quote from 4 Seasons Tree Care for work to all high and moderate priority work at a price of £2,790 + VAT. The low priority work will be considered by the council at a later date as the timeframe for this work is within 24 months.

x) Allotments – request for sheds/notice to quit

The request for a shed at Chequers Lane plot 17a – 6'x4' was approved.

The notice to quit issued to plot 10b Nairdwood Lane, for lack of cultivation – was noted.

xi) Prestwood Recreation Ground – update

Cllr Hewett updated the council on a meeting attended by herself and Cllrs Pither & Johnstone regarding the proposed lease offered by Bucks Council for Prestwood Recreation Ground. A copy of the lease and associated paperwork is awaited and will be added to the May agenda.

xii) Tree planting funding – Local Authority Treescape Fund – for consideration

The council discussed the opportunity to express an interest in this fund. There has been one suggestion received by a resident for planting on an area of land off Frith Hill, South Heath, and as this is not parish owned land, it was agreed to pass the resident the details of the application process to apply directly.

xiii) Request to use Prestwood Common & Prestwood Community Centre

The request from a local group to use Prestwood Common and Prestwood Community Centre on Friday 3rd June was approved. It was resolved that no charge should be made for the Community Centre for this.

xiv) Request to use Buryfield – bootcamp – 1st May – for approval

The council resolved by majority approval for Tom Vaughan to run a one off bootcamp class on Sunday 1st May at 10.00am.

d) Finance & General Purposes Committee

i) NALC updates – Briefing – GM1-22 Ukraine & NACO Guidance on the Death of a National Figure version 6 – noted.

ii) Practitioners Guide 2022 – updated – noted.

iii) Payment of accounts for March - final 2022 & April 2022

It was **resolved** that accounts numbers **245-256** in the sum of **£14,081.11 (inc VAT)** be resolved for payment and accounts numbers **1-21** in the sum of **£28,774.48 (inc VAT)** be **resolved** for payment and petty cash items of **£19.35** be ratified.

14. Editorial Working Party

i) The Source – councillors were thanked for recent article submissions, including weed killing and hedge cutting, councillor vacancy, parish cup winner and Gryms Dyke resurfacing.

15. Reports from Representatives to outside Groups.

i) Cllr Johnstone advised that the GMVA and PVA AGM's both fall on the evening of 26th April.
ii) The recent Community Board event, including proud of Bucks awards, was very successful.

16. Clerks Report

i) The clerk's progress report was noted.

17. Matters for information

- The upcoming leave dates of the clerks were noted.

18. Future meetings

a) Planning Committee – **7.30 p.m. Tuesday 3rd May 2022** – Great Missenden Memorial Centre
b) Parish Annual Meeting and Parish Council Annual Meeting – **7.30pm Monday 9th May 2022**– Great Missenden Memorial Centre

The meeting closed at 10.00pm.